# CITY OF CLAY, ALABAMA

## PRE-COUNCIL MEETING AGENDA

City Hall Meeting Room - 2441 Old Springville Road

**February 24, 2026 @ 6:00 PM**

**As a matter of convenience, members of the public are invited to listen and observe in public meetings by YouTube video. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the video. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. To access the YouTube video, go to www.YouTube.com and search cityofclay in the search bar. Click on the City of Clay logo and then click on "Live" to view the meeting.**

1. Amend Resolution 2026-02 to update the Library Committee's April 28, 2026 meeting date
2. Amend Resolution 2026-04 to designate Toushi Arbitelle as Clerk/Treasurer
3. Amend Resolution 2025-40 and authorize Mayor to execute contract with Advance Sign & Lighting
4. Confirm Mayor Anderton as voting delegate to the ALM Convention in April 2026
5. Discuss signage for Youth Sports at Splash Pad
6. Discuss entrance fees and ID check at Splash Pad

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-680-1223.

# CITY OF CLAY, ALABAMA

## REGULAR COUNCIL MEETING AGENDA

City Hall Meeting Room - 2441 Old Springville Road

**February 24, 2026 @ 6:30 PM**

**As a matter of convenience, members of the public are invited to listen and observe in public meetings by YouTube video. Presenters and others interested in a particular matter for discussion are encouraged to attend the meeting in-person. The City is not responsible for technical issues that may occur that interfere with the video. The City Council, at its sole discretion, may proceed with its in-person business meeting regardless of whether virtual attendees can hear and/or observe the proceedings. To access the YouTube video, go to www.YouTube.com and search cityofclay in the search bar. Click on the City of Clay logo and then click on "Live" to view the meeting.**

**CALL TO ORDER**

**INVOCATION / PLEDGE OF ALLEGIANCE / ROLL CALL**

**APPROVE COUNCIL MINUTES**

1. Pre-Council and Council Minutes from February 10, 2026

**APPROVE AGENDAS**

2. Meeting Agenda
3. Consent Agenda (Financial)

**COMMITTEE REPORTS**

4. Mayor Jane Anderton
5. Council member Place 1 – Nathan Thompson
6. Council member Place 2 – Carla Youngblood
7. Council member Place 3 – Chris Nail
8. Council member Place 4 – Joseph "Jody" Harris
9. Council member Place 5 – Orletta Jackson-Rush, Ed.D.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.**

**PUBLIC HEARINGS**

**PUBLIC COMMENTS**

**ENTER UNANIMOUS CONSENT: CONSENT AGENDA**

**OLD BUSINESS:**

**NEW BUSINESS:**

10. Resolution 2026-16: A Resolution to Amend Resolution 2026-02 to change the April 28, 2026 Meeting date for the Library Committee
11. Resolution 2026-17: A Resolution to Amend Resolution 2026-04 to designate Toushi Arbitelle as Clerk/Treasurer
12. Resolution 2026-18: A Resolution to Amend Resolution 2025-40 and Authorize Mayor to execute contract with Advance Sign & Lighting
13. Resolution 2026-19: A Resolution to confirm Voting Delegate for Alabama League of Municipalities Convention

**ADJOURNMENT**

**NEXT CITY COUNCIL MEETING – TUESDAY, MARCH 10, 2026**

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-680-1223.

# City of Clay, Alabama
## Pre-Council Meeting Minutes
### City Hall Meeting Room – 2441 Old Springville Road
### February 10, 2026

**CALL PRE-COUNCIL MEETING TO ORDER**

Mayor Jane Anderton called the meeting to order at 6:00 p.m.

PRESENT
Mayor Jane Anderton
Council member Nathan Thompson
Council member Carla Youngblood
Council member Chris Nail
Council member Joseph "Jody" Harris
Council member Orletta Jackson-Rush, E.D.

**ACCEPT THE FY2024-2025 CITY AUDIT**

Mr. Joe Chapman, Assurance Manager, presented the audit to the Council. He stated there were no problems and issued a clean opinion. He added that revenues exceeded expenses but were down compared to previous years.

**DEMO LIEN FOR 5975 SHANE CIRCLE (TPID 09-00-34-1-000-113.000)**

There were no questions/comments.

**ESTABLISH CLAY PARKS & RECREATION ADVISORY BOARD & BYLAWS**

All volunteers are subject to background checks. Council member Thompson suggested that the name be changed to Clay Youth Sports. The resolution and bylaws were amended to say 'local residents' in place of city residents.

**CHANGE APRIL 28, 2026, COUNCIL MEETING DATE**

Council discussed changing it to April 21, 2026 and would also include the Pre-Council meeting as well.

**DISCUSS CARNIVAL/FAIR DURING PICKLEBALL TOURNAMENT**

Mayor Anderton expressed concerns regarding the upcoming carnival scheduled for the last week of March during the school's spring break.

Council Member Nail recognized Ronnie Dixon, Executive Director of the Clay-Pinson Chamber of Commerce, to provide additional information. Mr. Dixon explained that C & M Midways provides the Chamber with 20% of the gate fees, which are used to fund city projects. He stated that the Chamber will manage concessions and will obtain the required business license.

Mr. Dixon also provided information regarding the pickleball tournament held last year, noting that participants traveled from 17 states and four countries, with approximately 1,200 matches played. He stated that the event is not a significant revenue generator for the Chamber but that the Chamber promotes and advertises the tournament.

**ADJOURNMENT**

The meeting adjourned into the Council meeting at 6:27 p.m.

Attest:

_____ _____

Jane Anderton, Mayor Toushi Arbitelle, City Clerk

# City of Clay, Alabama

## Regular Council Meeting Minutes

### City Hall Meeting Room – 2441 Old Springville Road
### February 10, 2026

**CALL COUNCIL MEETING TO ORDER**

Mayor Jane Anderton called the meeting to order at 6:30 p.m.

**ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE**

PRESENT
Mayor Jane Anderton
Council member Place 1 – Nathan Thompson
Council member Place 2 – Carla Youngblood
Council member Place 3 – Chris Nail
Council member Place 4 – Joseph "Jody" Harris
Council member Place 5 – Orletta Jackson-Rush, E.D.

INVOCATION
Council member Youngblood

PLEDGE OF ALLEGIANCE
Mayor Jane Anderton

**APPROVE COUNCIL MINUTES**

Motion to approve Pre-Council and Regular Council Minutes from January 27, 2026, made by Council member Harris, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**APPROVE MEETING AGENDA**

Motion to approve February 10, 2026, Meeting Agenda, made by Council member Rush, Seconded by Council member Youngblood. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**APPROVE CONSENT AGENDA (Check Register)**

Motion to approve February 10, 2026, Consent Agenda (Check Register), made by Council member Rush, Seconded by Council member Youngblood. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**COMMITTEE REPORTS**

Mayor Anderton

Mayor discussed the need to obtain a qualified brick/rock mason for construction of the library sign base and coordination with Alabama Power regarding electrical service and placement requirements for the sign.

Council member Place 1

Council Member Thompson gave a recap of the CAPZO class attended last month.

Council member Place 2

Council Member Youngblood stated that Finance Committee meeting dates are forthcoming.

Council member Place 3

Council Member Nail recognized Ronnie Dixon to provide information regarding the Clay-Pinson Chamber of Commerce and its role in supporting local businesses and community initiatives.

Mr. Dixon, Executive Director, explained how the Chamber functions, its collaborative efforts with the City, and the economic and community benefits it provides. During the presentation, Mr. Dixon presented a $30,000 check from the Chamber to Dr. Eugene Dallas and Coach Floyd to fund championship rings for Clay-Chalkville High School's 6A Football Championship team.

Council member Place 4

Council Member Harris advised that the Jefferson County Sheriff's Office submitted its monthly activity report. He also provided an update on the anticipated delivery timeline for the City's fire truck.

Additionally, Council Member Harris recapped key points from the recent CAPZO training and emphasized the need to fill vacancies on the Planning & Zoning Commission and the Board of Zoning Adjustments.

Council member Place 5

Council Member Rush announced that the April 2026 Library Committee meeting has been rescheduled to April 21, 2026.

## READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, or COMMUNICATIONS

There was none.

## PUBLIC HEARING

There was none.

## PUBLIC COMMENTS

Benjamin and Jessika Carter addressed the Council concerning their pending de-annexation request. They advised that they had spoken with Ronnie Dixon and stated that he acknowledged an error. The Carters expressed dissatisfaction with actions taken by the previous administration related to their matter.

Monica Robinson addressed the Council and read a prepared letter raising concerns regarding the public use of funds and the continued payment of Ronnie Dixon after his departure in November.

## APPROVE CONSENT AGENDA (Resolutions)

Motion to enter unanimous consent and approve Consent Agenda (Resolutions), made by Council member Thompson, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush

## OLD BUSINESS

**Resolution 2026-10: A Resolution to De-Annex 2565 Sweeney Hollow Road (TPID 12-00-08-1-000-018.000)**

Motion to remove Resolution 2026-10 from the table in order to set a future public hearing date made by Council member Thompson, Seconded by Council member Harris. Voting Yea: Council member Thompson. Voting Nay: Mayor Anderton, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush. Motion FAILS.

Motion to remove Resolution 2026-10 from the table in order to vote for de-annexation made by Council member Youngblood, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

Motion to approve Resolution 2026-10 made by Council member Harris, Seconded by Council member Nail. Voting Yea: Mayor Anderton, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush. Voting Nay: Council member Thompson.

**Resolution 2026-11: A Resolution to Adjust the FY2025-2026 General Fund Budget for 2025 6A Football Championship Rings**

Council member Harris removed his request.

## NEW BUSINESS

**Resolution 2026-12: A Resolution to Accept the FY2024-2025 City Audit**

Motion to approve Resolution 2026-12 made by Council member Harris, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**Resolution 2026-13: A Resolution to Confirm the Report of Costs and Create a Demo Lien for 5975 Shane Circle (TPID 09-00-34-1-000-113.000)**

Motion to approve Resolution 2026-13 made by Council member Thompson, Seconded by Council member Harris. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**Resolution 2026-14: A Resolution to Change the April 28, 2026, Meeting Date**

Motion to approve Resolution 2026-14 made by Council member Harris, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush.

**Resolution 2026-15: A Resolution to Establish the City of Clay Parks and Recreation Advisory Board and Approving its Bylaws**

Motion to approve Resolution 2026-15 with the name amended to Clay Youth Sports Advisory Board made by Council member Harris, Seconded by Council member Nail. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush

## ADJOURNMENT

Motion to adjourn made by Council member Thompson, Seconded by Council member Rush. Voting Yea: Mayor Anderton, Council member Thompson, Council member Youngblood, Council member Nail, Council member Harris and Council member Rush

The meeting adjourned at 7:21 p.m.

The next Pre-Council Meeting will be held on Tuesday, February 24th, 2026, at 6:00 p.m. at City Hall followed by the City Council meeting at 6:30 p.m.

Attest:

_____ _____

Jane Anderton, Mayor Toushi Arbitelle, City Clerk

# Resolution 2026-16

**STATE OF ALABAMA**
**JEFFERSON COUNTY**
**CITY OF CLAY**

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## A Resolution Amending Resolution 2026-02: Regarding the Meeting Schedule of the Library Committee

**WHEREAS** pursuant to Resolution No. 2026-02, the Library Committee of the City of Clay, Alabama, also known as the Alan Summers Municipal Library Committee, is scheduled to meet quarterly on the fourth Tuesday of the applicable month; and

**WHEREAS** the Alabama League of Municipalities Annual Convention is scheduled during the same week as the regularly scheduled Library Committee meeting of April 28, 2026; and

**WHEREAS** multiple members of the City Council will be attending the Alabama League of Municipalities Annual Convention in their official capacities; and

**WHEREAS,** due to such attendance, a quorum necessary to conduct official business will not be available on April 28, 2026; and

**WHEREAS** it is in the best interest of the City to amend the meeting schedule to ensure the orderly conduct of municipal business.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Clay, Alabama, as follows:

**Section 1. Amendment of Meeting Date.**
The regular quarterly meeting of the Library Committee previously scheduled for April 28, 2026, is hereby rescheduled to:
**April 21, 2026, at 5:00 p.m.**
Clay City Hall
Clay, Alabama

**Section 2. Continuation of All Other Provisions.**
All other provisions of Resolution No. 2026-02 shall remain in full force and effect.

**ADOPTED AND APPROVED**, this the 24th Day of February 2026

**CITY OF CLAY, ALABAMA**

**ATTEST:**

_____ _____

**JANE ANDERTON, MAYOR** **TOUSHI ARBITELLE, CITY CLERK**

**AYES:** _____ **ABSENT:** _____

**NAYS:** _____ **ABSTAIN:** _____

In my capacity as City Clerk of the City of Clay, Alabama, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Clay, Alabama, at a regular meeting held on the 24th day of February 2026

_____

City Clerk

# Resolution 2026-17

**STATE OF ALABAMA**
**JEFFERSON COUNTY**
**CITY OF CLAY**

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**A RESOLUTION AMENDING RESOLUTION 2026-04 TO DESIGNATE THE OFFICE OF CLERK/TREASURER FOR THE CITY OF CLAY, ALABAMA**

**WHEREAS,** the City Council of the City of Clay previously adopted Resolution No. 2026-04 appointing Toushi Arbitelle as City Clerk; and
**WHEREAS,** § 11-43-100 of the Code of Alabama (1975), as amended, authorizes the municipal governing body to appoint such officers as are necessary, including a Clerk and Treasurer, and permits the offices to be combined; and
**WHEREAS,** § 11-43-120, Code of Alabama (1975), as amended, provides for the office and duties of the City Treasurer; and
**WHEREAS,** the City Council finds it to be in the best interest of the City to formally combine the offices of City Clerk and City Treasurer into the position of Clerk-Treasurer;
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Clay, Alabama, as follows:

**Section 1. Amendment of Resolution No. 2026-04.**
Resolution No. 2026-04 is hereby amended to designate Toushi Arbitelle as Clerk-Treasurer of the City of Clay, Alabama.

**Section 2. Duties.**
The Clerk-Treasurer shall perform all duties prescribed by law for both the City Clerk and City Treasurer under the Code of Alabama (1975), including but not limited to:

- Maintaining official municipal records;
- Preparing and preserving Council agendas and minutes;
- Administering municipal elections as required by law;
- Receiving, safeguarding, and accounting for municipal funds;
- Maintaining accurate financial records;
- Disbursing funds pursuant to lawful authorization;
- Performing such other statutory and administrative duties as required by the City Council.

**Section 3. Term.**
This designation shall be effective immediately and shall continue until a successor is duly appointed and qualified, or as otherwise determined by the City Council, not to exceed the term of the Mayor and Council then serving.

**Section 4. Compensation and Bond.**
The Clerk-Treasurer shall receive such compensation and benefits as determined by the City Council and shall furnish a bond in such amount as required by law or as directed by the Council.

**Section 5. Ratification.**
All other provisions of Resolution No. 2026-04 not inconsistent herewith shall remain in full force and effect.

**CITY OF CLAY, ALABAMA**

**ATTEST:**

_____ _____

**JANE ANDERTON, MAYOR** **TOUSHI ARBITELLE, CITY CLERK**

**AYES:** _____ **ABSENT:** _____

**NAYS:** _____ **ABSTAIN:** _____

In my capacity as City Clerk of the City of Clay, Alabama, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Clay, Alabama, at a regular meeting held on the 24th day of February 2026

_____
City Clerk

# Resolution 2026-18

**STATE OF ALABAMA**
**JEFFERSON COUNTY**
**CITY OF CLAY**

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**A RESOLUTION AMENDING RESOLUTION 2025-40 AND AUTHORIZING THE MAYOR AND CITY STAFF TO EXECUTE CONTRACT DOCUMENTS INCREASING THE CONTRACT AMOUNT WITH ADVANCE SIGN & LIGHTING COMPANY LLC**

BE IT RESOLVED, by the City Council of the City of Clay that Resolution 2025-40, adopted and approved on the 23rd day of September, 2025, authorizing the Mayor to sign a contract with Advance Sign & Lighting Company LLC for signage at Clay Elementary School, Clay Chalkville Middle School, and the W.A. Summers Municipal Library, is hereby amended.

BE IT FURTHER RESOLVED, that the Mayor and City Staff are hereby authorized to execute any and all contract documents, change orders, and related paperwork necessary to increase the original contract amount by $5,500.00, thereby increasing the total contract amount to $123,991.00 (Total Revised Amount).

BE IT FURTHER RESOLVED, that all other provisions of Resolution 2025-40 not amended herein shall remain in full force and effect.

ADOPTED AND APPROVED, this 24th day of February 2026.

**CITY OF CLAY, ALABAMA**

**ATTEST:**

_____ _____

**JANE ANDERTON, MAYOR** **TOUSHI ARBITELLE, CITY CLERK**

**AYES:** _____ **ABSENT:** _____

**NAYS:** _____ **ABSTAIN:** _____

In my capacity as City Clerk of the City of Clay, Alabama, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Clay, Alabama, at a regular meeting held on the 24th day of February 2026

_____
City Clerk

# Resolution 2026-19

**STATE OF ALABAMA**
**JEFFERSON COUNTY**
**CITY OF CLAY**

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**A RESOLUTION CONFIRMING ALABAMA LEAGUE of MUNICIPALITIES VOTING DELEGATE**

**WHEREAS,** the Annual Convention of the Alabama League of Municipalities (ALM) will be held April 28-May 1, 2026, in Montgomery, Alabama; and

**WHEREAS,** the membership's Annual Business Meeting will be held on April 30, 2026, in which each member municipality shall have one vote on any issue voted on during the meeting and that vote may only be cast by the delegate authorized by the governing body of the member municipality; and

**WHEREAS,** the ALM Constitution requires voting delegates to be elected municipal officials; and

**WHEREAS,** Jane Anderton, Mayor, will be in attendance and is recommended to be designated as the official voting delegate for the City of Clay, Alabama.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Clay, Alabama, as follows:

**Section 1.**
That Jane Anderton is designated as the City of Clay's official voting delegate for the ALM Annual Business Meeting on April 30, 2026, in Montgomery, Alabama.

**Section 2.**
That this resolution shall become effective immediately upon its adoption and approval.

**ADOPTED AND APPROVED**, this 24th Day of February 2026

**CITY OF CLAY, ALABAMA**

**ATTEST:**

_____ _____

**JANE ANDERTON, MAYOR** **TOUSHI ARBITELLE, CITY CLERK**

**AYES:** _____ **ABSENT:** _____

**NAYS:** _____ **ABSTAIN:** _____

In my capacity as City Clerk of the City of Clay, Alabama, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Clay, Alabama, at a regular meeting held on the 24th day of February 2026

_____
City Clerk

**Gregory D. Cochran, CAE**
*Executive Director*

**Mayor Sherry Sullivan, Fairhope**
*League President*

*The voice of Alabama's municipalities since 1935*

DATE: February 3, 2026

TO: Mayors

FROM: Gregory D. Cochran, Executive Director

SUBJECT: Voting Delegate, Annual Business Session

ENCLOSURE: Voting Delegate Authorization Form

The Annual Convention of the Alabama League of Municipalities will be held on April 28-May 1, 2026, in Montgomery. The membership's Annual Business Meeting will be held at 4:00 p.m. on April 30, 2026, at the Renaissance Montgomery Hotel and Spa.

The League Constitution contains the following provision pertaining to voting powers of member municipalities at the Business Meeting:

> *"Each member municipality shall have one vote on any issue voted on during the annual meeting of the League membership, and that vote may only be cast by the delegate authorized by the governing body of the member municipality."*

Enclosed is the official Voting Delegate Authorization Form to be returned to the League. The City or Town Council is charged with designating your municipality's official voting delegate and alternates who will be eligible to cast the municipality's vote during the business meeting. An additional copy is being sent to each municipal clerk. **Only one completed form** should be returned by each League member municipality.

**Please put this on your council meeting agenda at your earliest convenience so that the council may vote. The completed form must be returned to the League by April 13, 2026, so that your municipality will be eligible to cast its vote at the Convention.**

We look forward to you joining us in Montgomery.

Greg Cochran
Executive Director

P.O. Box 1270, Montgomery, AL, 36102, 535 Adams Avenue *P:* 334-262-2566 *F:* 334-263-0200 **www.almonline.org**

# VOTING DELEGATE AUTHORIZATION FORM

The City or Town Council must select the voting delegates, and this form must be completed and returned to the **Alabama League of Municipalities on or before April 13, 2026,** in order for the municipality named below to be eligible to have its designee cast a vote at the **Annual Business Meeting of the League on Thursday, April 30, 2026, at 4:00 p.m.**

**The League Constitution REQUIRES that Voting Delegates and Alternates be Elected Municipal Officials and they must be selected by a vote of the City or Town Council.**

**Deadline to submit completed form is April 13, 2026!**

The Following person(s) is authorized to cast the municipality's vote at the business session of the Annual Convention of the Alabama League of Municipalities on April 30, 2026.

**Please print the requested information**

1. **Voting Delegate:** Jane Anderton
   Name
   Mayor
   Title

2. **1st Alternate Voting Delegate: Votes only in absence of Voting Delegate**

   _____
   Name

   _____
   Title

3. **2nd Alternate Voting Delegate: Votes only in absence of Voting Delegate & 1st Alternate**

   _____
   Name

   _____
   Title

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Voted on by the City or Town Council on this the _____ day of _____, 2026

Form Completed by: _____ _____
(Please Print) Name Title

_____ _____
City/Town Date

**Return form to:** Alabama League of Municipalities
P.O. Box 1270, Montgomery, Alabama 36102 or by Fax to (334) 263-0200 or Email to DPascal@almonline.org